**Mobile Health—** **DATA OPERATIONS SPECIALIST**

Mobile Health is looking for a Data Operations Specialistto help us continue on our mission to change the healthcare system.

Mobile Health has quickly become one of the largest and fastest growing digital healthcare SaaS platforms in the US. Our goal is to help our customers make a culture of health simple.

Mobile Health works with large clients to deliver solutions to simplify the healthcare system and engage employees and dependents in their health. Working with health plans and employers, Mobile Health combines data, benefit programs, health algorithms and technology to provide each individual member with a personalized experience to guide them through the healthcare system.

**Why join Mobile Health?**

* We work with great technology
* We have an amazing team (experienced, creative people, collaborative environment, lots of important work to do)
* We have an incredible product (growing healthcare space, happy customers)
* We make a real difference for our customers (and their employees)
* We offer industry competitive compensation and benefits

**Primary Responsibilities**

* Responsible for running data processes that support administered programs for partners and clients in the agreed upon processing time
* Responsible for ongoing monitoring of scheduled jobs to ensure the accurate and timely load of data
* Identify errors or data problems and escalate
* Manage error reports with internal and external partners to mitigate disruption of service
* Maintain documentation of both inventory and published data management guidelines as it relates to assigned work
* Works with Personal Health Information; is responsible for taking training and following defined procedures

**Experience and Qualifications**

* BS degree in Computer Science, Software Engineering or related discipline preferred
* 2-5 years of professional experience in a similar role
* Proficiency in Linux is required
* Ability to run and manage concurrent jobs
* Experience with Python, PostgresSQL
* Experience in data file scripting
* Proactive and flexible in response to changing priorities in a client-centric, fast paced, dynamic environment
* Self-motivated and able to master new technologies and concepts via hands-on learning
* Disciplined and able to work remotely from home

**Job Location**

* Majority of job function will be conducted from a home office location

**Salary Range**

* $65,000-$85,000 (not bonus eligible)